



Report of the Head of Scrutiny and Member Development

Overview and Scrutiny Committee

Date: 5th February 2008

Subject: Recommendation Tracking

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Executive Summary

- 1.1 This report provides Members with a summary of the progress made in implementing the Committee's recommendations following its Inquiry, 'When Contracts Go Wrong'.
- 1.2 Members are asked to consider the information provided, assess the progress made in implementing the recommendations and identify and record any areas of concern.
- 1.4 The recommendation tracking process is intended to apply only to those recommendations which are accepted, and does not preclude any other forms of recommendation monitoring which Board members wish to undertake.

2.0 Background Information

- 2.1 This is the second report this Municipal Year aimed at informing members of progress made in implementing their recommendations.
- 2.2 This recommendation tracking report provides updates on the implementation of the recommendations made following its Inquiry, 'When Contracts Go Wrong'. (Appendix 2)

2.3 Progress on these recommendations was considered by Members in September 2007 when it was agreed that updates be provided on specific recommendations.

3.0 Process of assessing progress

3.1 Members are asked to assess the progress made with implementing recommendations, and whether it is acceptable, following the flowchart at Appendix 1. Members are asked to classify the response, using the following classifications (see Appendix 1):

1 – Stop monitoring

2– Achieved

3 – Not achieved (obstacle)

4 - Not achieved (Progress made acceptable. Continue monitoring)

5 – Not achieved (progress made not acceptable. Continue monitoring)

6 - Not for review this session

It would be appropriate to use category 6 if the timescale was not yet reached for completion of the recommendation.

3.2 Members may choose to discontinue monitoring certain recommendations if they have been completed or if sufficient progress has been made. Members may also express concerns about the progress made with implementing recommendations.

4.0 Recommendations

4.1 Members are asked to:

Assess and classify the progress made on their inquiry recommendations

Recommendation tracking flowchart and classifications:
Questions to be Considered by Scrutiny Boards

